

# WENTWORTH PARISH COUNCIL

Minutes of a Meeting of  
Wentworth Parish Council which will be held in The Mechanic's Institute  
Main Street, Wentworth, at 6.30pm on Monday 15<sup>th</sup> December 2025

Apologies: Parish Councillor Mr P Martin, Tracey White RMBC.

Members of the Public: None.

Also In Attendance: Victoria Cusworth Deputy Leader, RMBC.  
District Cllr Rajmund Brent,  
Catherine Oxtoby, Parish Council and Neighbourhoods Liaison Officer  
Rebecca Maindonald, Parish Clerk.

PC/160/25 **Members present.**

Councillor Mr B. McNamara (Chairman)

Councillor Mr S Peace (Deputy Chairman)

Councillors Mrs J. Annetts, Mr D. Booth, Mr T. Hill, , Mr J. Knight, Mrs C Shaw, Mrs V Sykes.

PC/161/25 **Absence.**

**a) To receive apologies for absence.**

Apologies were received from Cllr Mr Paul Martin.

**b) To consider the reasons for absence given by Councillors.**

**RESOLVED to approve the reasons for absence.**

PC/162/25 **Disclosures of Interest & Dispensations.**

To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.

The Chair declared an interest in item 173 (Wentworth Pavilion)

Cllr Booth declared an interest in all Wentworth Woodhouse planning applications, as his wife is an employee.

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PC/163/25 **To receive Borough Councillor Victoria Cusworth, Deputy Leader of Rotherham Metropolitan Borough Council.**

The Chair welcomed Councillor Cusworth to the meeting. Parish Councillors introduced themselves and their roles/responsibilities.

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PC/164/25 **Public Participation.**

No public attended therefore nothing was raised.

PC/165/25 **To receive and consider matters raised for and by RMBC.**

Cllr Brent confirmed that he would forward planning applications to Cllr Booth. He also reported that there were rumours concerning the compulsory purchase of land in another Parish for the purpose of building accommodation for asylum seekers. Cllr Brent had looked into this and found no evidence to substantiate the claim. He asked that everyone be mindful.

PC/166/25 **To receive and consider matters raised for and by Fitzwilliam Estate.**

No matters were raised.

PC/167/25 **Minutes of previous meetings.**

a) To consider any alterations to the minutes of the previous meeting

No alterations were requested.

b) To accept the minutes of the previous meeting as a true record and authorise the Chairperson to sign accordingly

**RESOLVED the minutes of the Council meeting held on the 17<sup>th</sup> November 2025 were accepted as a true record and were authorised to be signed by the Chairman. Matters Arising from Previous Minutes.**

PC/168/25

**144-** Following the report about dog fouling, the stencils had been painted on the footpath. Cllr Brent confirmed that he would chase up the signage.

There was no update concerning the fencing on the main road, which was being reported by Tracey White.

**145- Clayfield Lane-** the residents only signs had been erected and it had worked well. It was agreed Yorkshire Water had done a very good job. Cllr Peace had fed positive feedback back to Yorkshire Water and it was agreed that an email of thanks should be sent by the Clerk.

**148- Commercial use for Harley Pavilion-** following the request to use the Pavilion for a business, the Parish Council had responded explaining that it didn't feel able to consider the proposal due to the implications of Business Rates, the increase of the Lease costs plus the legal fees. It was agreed that it would cost the Parish Council making all of the changes. The Council agreed that the proposals were really good, Cllr Annetts wanted to understand the exact figures as she felt that it was a great opportunity.

There was concern that if the business did not have longevity, the Parish Council would have to cover the increased costs. There was also concerns for adjacent residents, access, lighting, the security would need to be upgraded and the kitchen would need to be upgraded. It was felt that it wasn't a suitable site. It was discussed in full, with the majority agreeing that it wouldn't happen.

**Funding For Wentworth Pavilion-** the Chair confirmed receipt of letters from the Charities confirming £10,000 funding had been allocated by the each of the two Charities totalling £20,000

The meeting discussed general funding and grants that maybe available.

Cllr Shaw confirmed that she would invite a contact, who may be able to assist with funding along to the February meeting.

Cllr Brent suggested Linda Marshall be invited from Green Spaces. She was a Cabinet Member and may be able to assist with ideas for funding. Cllr Brent will copy the Chair in on his email.

**Safeguarding training had taken place.** Certificates were on their way, however there was a discussion concerning payment for the training. The Clerk stated that she would require an invoice before she would be able to request that Council authorise payment.

**Website-** The Chair, Cllr Hill and Cllr Booth met recently to discuss the website. Three quotes had been received and reviewed. It was agreed to accept the quote for Parish online as all Councillors approved of the green credentials. The cost would be £350 plus VAT per year.

Cllr Brent queried the day to day administration of the website. The Chair confirmed that this would be undertaken by the Parish Council.

PC/169/25

### **Financial Matters**

a) Approval of Payments for December

Code	Date	Bank	Description	Supplier	Net	VAT	Total
Utilities	04/12/2025	Current	Water- Wentworth Pavilion	Everflow	31.59	0.00	31.59
Utilities	12/12/2025	Current	Electricity- Harley Pavilion	EON	27.71	1.39	29.10
Utilities	12/12/2025	Current	Electricity- Wentworth	EDF	43.24	2.16	45.40
Other/Miscellaneous	12/12/2025	Current	Remembrance Wreaths	Royal British Legion	120.00	0.00	120.00
Other/Miscellaneous	12/12/2025	Current	Remembrance Wreaths	Royal British Legion	180.00	0.00	180.00
Other/Miscellaneous	28/12/2025	Current	Defib- Glass Cleaning	J Torry	35.00	0.00	35.00
Staff Costs	31/12/2025	Current	Salary	Rebecca Mairdonald	348.82	0.00	348.82
Open Spaces	14/12/25	Current	Grass Cutting	AWS	828.02	0.00	993.63
					<b>1614.38</b>	<b>3.55</b>	<b>1783.54</b>

**RESOLVED that the Council approved the payments to be processed.**

b) Bank Reconciliation for November

Current Account- £15,043.77

32 Day Notice Account- £55,08.26

c) Financial Report for November

The Clerk ran through the finance report for November. There were no questions.

Receipts- £253.42

Payments- 1,949.35

d) To receive a budget report from the Clerk.

The Clerk confirmed that the process of Budget setting and precept calculations were underway. She reminded the Council of the need to remain cautious.

PC/170/25

**To consider Planning applications.**

a) RB/2025/1517 Application to vary condition 1 (to allow continued use of site for public use, including tours, workshops, educational uses, as well as cafes and restaurants and other ancillary uses & infrastructure until 31st December 2028) imposed by RB2021/2278 Wentworth Woodhouse Wentworth Park Cortworth Lane Wentworth  
Cllr Booth declared an interest in this item. This application was discussed. There were no comments. It was requested that the Clerk respond to Planning accordingly.

b) RB/2025/1494- Outline application for residential development of 5 dwellings including details of access Land at Harley.

Cllr Booth went through the planning application with the Council.

It was noted that there was a local protest group concerning this application.

The meeting discussed the differences between green and grey spaces.

Following discussion, the meeting acknowledged the need for housing, but did not feel that there was a demonstrable need for this type of housing in the area.

The meeting were concerned about green belt land being turned into grey belt.

The meeting discussed concerns about the access to the site, parking and the lack of infrastructure. There was concern about local businesses as vehicles were already parking on the footpath, which could cause access issues for accessing the development. It was suggested that the developers might be asked to provide parking for the public.

The meeting discussed the local plan, due for review in 2028.

It was suggested that Cllr John Williams should be invited to attend a meeting, due to his involvement in Planning.

It was noted that RMBC had been asked to identify more green belt land for building.

Following further discussion, Cllr Booth would provide comments to the Clerk for submission to planning. It was agreed that the Council would raise some constructive comments.

It was also discussed whether to apply to access some of the 106 funds, for the playground.  
RB/2025/1603 – Listed Building Consent for regrading of existing driveway to provide level access to main front door, with new apron to front and new external stone steps-  
Wentworth Park, Wentworth Woodhouse, Cortworth Lane, Wentworth.

Cllr Booth declared an interest in this item. This application was discussed. There were no comments. It was requested that the Clerk respond to Planning accordingly.

PC/171/25

**Correspondence and emails received.**

No correspondence had been received.

PC/172/25

**Parish Councillors areas of Responsibilities and Parish Council Plan.**

Cllr Peace went through the plan with Councillors.

The traffic meeting on the 12th January was discussed.

There was a plan to produce the newsletter for January 2026.

In 2026 the electrical testing was due at Harley Pavilion.

Cllr Booth wants to arrange to meet with the Cricket club to discuss the new Wentworth Pavilion.

The approved contractors list would be updated.

Grounds Maintenance would be reviewed in October 2026.

Cllr Brent stated that Wentworth and Brampton had developed a close working relationship and he was interested to witness the areas of responsibility in action.

PC/173/25

**To receive an update concerning the Wentworth Pavilion.**

Chair declared an interest in the following item.

He had obtained three quotations.

- 1) £73,620 inc VAT
- 2) £82,556 inc VAT
- 3) £93,888 inc VAT

The Chair is prepared to undertake the Construction Design & Management part for the refurbishment, which includes the Pre- Construction Information etc at no cost to the Parish Council. He has the necessary insurance.

Following discussion, Cllr Booth felt that the Chair should be paid a nominal retainer by the Parish Council, in order to formalise a contractual relationship. It was suggested that the token fee of 50 pence be considered.

Cllr Shaw suggested that the Parish Council wait until February and find out whether more funds were available.

The Chair tabled three contractors estimates which had been submitted, due to the full funding not being available to the Parish Council, therefore we have had to go out to re-tender for the refurbishment of the pavilion. The Chair felt that the Parish Councillors needed to appoint a contractor so that work can commence on the pavilion as time is passing by.

**RESOLVED to appoint GM Jones to undertake the work on the Wentworth Pavilion.**

PC/174/25 **To receive an update concerning the Harley Pavilion**

This had already been discussed.

PC/175/25 **To discuss and agree a date for the skips for 2026.**

18th April (1st choice)

25th April. (2nd choice)

Cllr Brent agreed to investigate whether partial funding would be available for this scheme and would get back to the Council.

**RESOLVED that the Clerk would contact the skip company to arrange for the skips to be delivered.**

PC/176/25 **Additional Items Authorised by the Chairperson.**

**RESOLVED that the Parish Council would apply for the following domain name- wentworthparishcouncil.gov.uk.**

**RESOLVED that the Clerk would contact Parish online to arrange for work to commence on the new Website.**

PC/177/25 **To start discussions on new issues (Council members only) No decisions can be passed during this item.**

The Chair had applied online for a gritbin, but the area doesn't fit the criteria set out by RMBC.

**RESOLVED the Clerk to contact Pactek to arrange for the grit bin to be moved from Daniel Lane to Lea Brook Lane, in the dip.**

Cllr Annetts reported that she had witnessed a near miss in the village, when a pedestrian had crossed over by shop. A vehicle drove passed, doing more than 30mph narrowly missing the pedestrian. The meeting discussed whether a log of near misses should be kept.

Following discussion, it was agreed that Cllr Annetts would draft a letter for the Clerk to forward to the School.

PC/178/25 **To note diary dates.**

None were discussed.

PC/179/25 **Date and time of the next meeting- Monday 19th January 2026 at 18.30.**

The Chair declared the Meeting closed at 20.10, wishing all present a very Happy Christmas.

Signed as a true record... *B J McNamara* .....

Cllr B. McNamara, Chair of Wentworth Parish Council

Date of Signing: 19<sup>th</sup> January 2026