

WENTWORTH PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of
Wentworth Parish Council which will be held in The Mechanic's Institute
Main Street, Wentworth, at 6.30pm on Monday 19th May 2025

AGENDA

- PC/017/25 Election of Chairperson for the year 2025/26
- PC/018/25 **Acceptance of Office**
The newly elected Chair of the Council to sign their Declaration of Acceptance of Office.
- PC/019/25 Election of Vice Chairperson for the year 2025/26
- PC/020/25 Members present
- PC/021/25 To receive apologies for absence
- PC/022/25 **Disclosures of Interest & Dispensations**
To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
- PC/023/25 **Public Participation**
- PC/024/25 To discuss and agree the Parish Council meeting schedule for 2025/26
- PC/025/25 Minutes of previous meetings
- a) To consider any alterations to the minutes of the previous meeting
- b) To accept the minutes of the previous meeting as a true record and authorise the Chairperson to sign accordingly
- PC/026/25 Matters Arising from Previous Minutes
- PC/027/25 **Financial Matters**
- a) Approval of Payments
- b) Bank Reconciliation
- PC/028/25 **Annual Governance and Accountability Return 2024/25- Section 1**
To consider the findings of the review of effectiveness of the system of internal control and approve the Annual Governance Statement as shown on the Annual Governance and Accountability Return for the year ended 31 March 2025
- PC/029/25 **Annual Governance and Accountability 2024/2025- Section 2**
To consider and approve the Accounting Statements as shown on the Annual Governance and Accountability Return for the year ended 31 March 2025
- PC/030/25 **Internal Auditor Report 2024/2025**
To receive the report from the Internal Auditor for the year ended 31 March 2025
- PC/031/25 **Appointment of Internal Auditor for the Year Ending 31 March 2026**
To approve the appointment of Clare Smith Internal Audit to act as the Internal Auditor for the financial year ending 31 March 2026
- PC/032/25 **Membership of Yorkshire Local Councils Association.**
To discuss a report from the Clerk concerning membership of the Yorkshire Local Councils Association (YLCA) and to decide whether to join
- PC/033/25 **Policies.**
- a) To discuss and agree to adopt Standing Orders

- b) To discuss and agree to adopt Financial Regulations
- c) To discuss and agree to adopt a Memorial Bench Policy
- d) To discuss and agree to adopt a Donation and Grant Giving Policy
- e) To discuss and agree a review of all Policies

PC/034/25 Chairpersons Statement

PC/035/25 Matters raised for and by RMBC

PC/036/25 Matters raised for and by Fitzwilliam Estate

PC/037/25 Consideration of Planning applications

PC/038/25 Correspondence received

PC/039/25 Parish Councillors areas of Responsibilities and Parish Council Plan

PC/040/25 Additional Items Authorised by the Chairperson

PC/041/25 To start discussions on new issues (Council members only) No decisions can be passed during this item

PC/042/25 To note diary dates

PC/043/25 Date and time of the next meeting

Clerk to the Council: *Rebecca Maindonald*