

**WENTWORTH PARISH COUNCIL**

**Minutes of the annual meeting of the Parish Council  
Held in the sports pavilion, Harley  
on Monday 17th May 2021 commenced at 6.30PM**

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|--|--|--------------------------|
| <p>Election of Chairman 5699.</p> <p>Election of Dep. Chairman 5700.</p> | <p>Councillor Bradley was nominated for the post of Chairman</p> <p>Proposed Councillor Crawford<br/>Seconded Councillor Shaw</p> <p>Resolved by unanimous vote Councillor Bradley was appointed Chairman</p> <p>Councillor McNamara was nominated for the post of Deputy Chairman</p> <p>Proposed Councillor Sykes<br/>Seconded Councillor Shaw</p> <p>Resolved by unanimous vote Councillor McNamara was appointed Deputy Chairman</p>   |                          |
| <p>Present 5701.</p>   | <p>Councillor Mr E. Bradley (Chairman) (Until 7.05pm)<br/>Councillor Mr B. McNamara (Deputy Chairman)<br/>Councillors Mrs V. Sykes, Ms L. Stevenson, Mr W. Crawford, Mrs C. Shaw, Mr G. Cook, Mr T. Hill</p>   |                          |
| <p>Minutes 5702.</p>   | <p>The minutes of the meeting held on 19th April 2021 are accepted as a true record and are authorised to be signed by the Chairman</p> <p>Proposed Councillor Crawford<br/>Seconded Councillor Sykes</p>  |                          |
| <p>Co-option after Election 5703.</p>                                    | <p>There has been only one response to the advertisement of the two casual vacancies in the Wentworth ward. Ex Councillor Stevenson has applied, members considered the application and it was proposed that Ms Stevenson be co-opted on to the parish council</p> <p>Proposed Councillor Bradley<br/>Seconded Councillor McNamara</p> <p>Resolved by unanimous vote Ms Stevenson be co-opted onto the parish council (Wentworth Ward)</p>   |                          |
| <p>Matters Raised By Parishioners 5704.</p>                              | <p>A resident of Barley Hole has raised several matters, the bench at Barley Hole needs replacing as it is beyond repair. That kissing gates on the public footpaths have been replaced with stiles, which may be difficult for some people to use and that the park at Barley Hole needs fencing off as it appears to be used for anti social behaviour. The VAS on Kirby Lane is not working. The final point was an enquiry into whether there would be the provision of the community skip again, Members thought not, the last skip collection had not been particularly well used.</p>   | <p>JH</p>                |
| <p>Matters Arising 5705.<br/><br/>5706.</p>                              | <p>The Wentworth Charities has awarded a grant of £3k towards the refurbishment of the Harley pavilion, members are to look at how to prioritise the grant, it is thought that an asbestos survey and removal is the first priority and an electrical survey, to determine what needs to be upgraded the second priority. Members are to consider removing the showers and capping them off to lower the legionella risk, it was noted that they could be reinstated at a later date if required.</p> <p>Mears, the company engaged to refurbish council properties in Harley, has approached the parish council to use the field and pavilion for storage and welfare during the project. Members agreed in principle to the proposal and asked that a standard Mears agreement for such use be obtained. The agreement is to be considered and tweaked as necessary. Consideration needs to be given to the weekly cleaning of the pavilion and any reinstatement of the surfaces once the company has left the site. An extraordinary meeting may be required as the project is to start in early June. Residents are to be advised to prevent rumours of the development of the field.</p> | <p>JH<br/>ALL<br/>VS</p> |
| <p>Finance 5707.</p>   | <p>The bank mandate is to be changed to reflect the changes caused by the recent election. It was proposed Councillors Hunton and Dickerson be removed from the mandate . RBS requires the following resolution</p> <p>The authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.</p> <p>Proposed Councillor Bradley<br/>Seconded Councillor McNamara</p> <p>Resolved by unanimous vote the RBS resolution be accepted and ex councillors Hunton and Dickerson be removed from the bank mandate</p>   |                          |

|                              |   |                |          |  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
|------------------------------|---|----------------|----------|--|--------|--------------|------|------|---|--------|--|-----------|------|---|----------|-------------------|---------------|------|---|-------|------------------------|-------|------|---|--------|-------------------------|----------|------|---|--------|-------|--------------------|------|---|--------|-----------------------|-----|----|---|--------|---------------------------|-----|----|---|-------|---------------------------|----------|----|---|-------|---------------------|---------|----|---|-------|-----------------------|--|
| 5708.                        | <p>The following cheques and direct debits were approved for May</p> <table border="0"> <tr> <td>Milton Estates</td> <td>1582</td> <td>£</td> <td>300.00</td> <td>Harley field</td> </tr> <tr> <td>FWAT</td> <td>1583</td> <td>£</td> <td>385.00</td> <td>Wentworth field &amp; Nether Haugh bus shelter</td> </tr> <tr> <td>Came &amp; Co</td> <td>1584</td> <td>£</td> <td>2,239.94</td> <td>Insurance renewal</td> </tr> <tr> <td>Cllr McNamara</td> <td>1585</td> <td>£</td> <td>43.20</td> <td>Defibrillator expenses</td> </tr> <tr> <td>Clerk</td> <td>1586</td> <td>£</td> <td>435.10</td> <td>Salary &amp; Expenses April</td> </tr> <tr> <td>C Austin</td> <td>1587</td> <td>£</td> <td>150.00</td> <td>Audit</td> </tr> <tr> <td>Wentworth Builders</td> <td>1588</td> <td>£</td> <td>252.00</td> <td>Harley pavilion locks</td> </tr> <tr> <td>AWS</td> <td>DD</td> <td>£</td> <td>838.80</td> <td>Grounds maintenance April</td> </tr> <tr> <td>EDF</td> <td>DD</td> <td>£</td> <td>11.00</td> <td>Electricity charges April</td> </tr> <tr> <td>Everflow</td> <td>DD</td> <td>£</td> <td>17.19</td> <td>Water Charges April</td> </tr> <tr> <td>J Torry</td> <td>DD</td> <td>£</td> <td>25.00</td> <td>Window Cleaning April</td> </tr> </table> <p>Proposed Councillor Bradley<br/>Seconded Councillor Sykes</p> | Milton Estates | 1582     | £  | 300.00 | Harley field | FWAT | 1583 | £ | 385.00 | Wentworth field & Nether Haugh bus shelter | Came & Co | 1584 | £ | 2,239.94 | Insurance renewal | Cllr McNamara | 1585 | £ | 43.20 | Defibrillator expenses | Clerk | 1586 | £ | 435.10 | Salary & Expenses April | C Austin | 1587 | £ | 150.00 | Audit | Wentworth Builders | 1588 | £ | 252.00 | Harley pavilion locks | AWS | DD | £ | 838.80 | Grounds maintenance April | EDF | DD | £ | 11.00 | Electricity charges April | Everflow | DD | £ | 17.19 | Water Charges April | J Torry | DD | £ | 25.00 | Window Cleaning April |  |
| Milton Estates               | 1582  | £              | 300.00   | Harley field                               |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| FWAT                         | 1583  | £              | 385.00   | Wentworth field & Nether Haugh bus shelter |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Came & Co                    | 1584  | £              | 2,239.94 | Insurance renewal                          |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Cllr McNamara                | 1585  | £              | 43.20    | Defibrillator expenses                     |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Clerk                        | 1586  | £              | 435.10   | Salary & Expenses April                    |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| C Austin                     | 1587  | £              | 150.00   | Audit                                      |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Wentworth Builders           | 1588  | £              | 252.00   | Harley pavilion locks                      |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| AWS                          | DD  | £              | 838.80   | Grounds maintenance April                  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| EDF                          | DD  | £              | 11.00    | Electricity charges April                  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Everflow                     | DD  | £              | 17.19    | Water Charges April                        |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| J Torry                      | DD  | £              | 25.00    | Window Cleaning April                      |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| 5709.                        | <p>It was proposed that a new attempt to open an online banking facility be made now that the mandate has been amended.</p> <p>Proposed Councillor Bradley<br/>Seconded Councillor McNamara</p> <p>Resolved By unanimous vote, an online banking facility is to be requested</p> <p>Councillor Bradley left the meeting at 7.05pm</p>   |                |          |  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Matters Raised<br>By Members | <p>5710. Complaints have been received about youths drinking and climbing on cricket screens stored at the gable end of the Harley pavilion, this side of the building is shielded from public view. It was thought that the youths are using the screens to try to gain access to the roof. HCC are to be asked to remove them. HCC is also to be asked if the storage facility is needed. JH</p> <p>5711. An investigation into water collecting on Lodge Drive has uncovered a possible drain blockage in the farmers field, it was asked if this could be contributing to the drainage issue on the Harley playing field. JH</p> <p>5712. The residents of Street Lane have requested a litter bin at the junction of Street Lane and Coaley Lane near to the bench. Increased visitor numbers are causing more issues with litter. It was noted that Brampton Litter Pickers have done a lot of litter picks around Coaley Lane and Linthwaite Lane, a letter of thanks is to be sent. JH</p>  |                |          |  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Correspondence               | <p>5713. Ms Hawley has contacted the parish council enquiring into the progress of the recent traffic survey. The survey is being finalised and the findings discussed with the relevant authorities. Any agreement to the requested improvements will be notified to parishioners in due course.</p> <p>5714. HCC has requested use of the pitch and pavilion for the allstars cricket programme and that the risk assessment has been updated. The fire risk assessment is being finalised and HCC are to be advised to book the relevant slots. The booking procedure is to be finalised . ALL</p> <p>5715. Members were asked to note any parish council provided benches in their area, the state of them and whether it appeared they were well used. A programme of refurbishment or renewal is to be drawn up Wentworth Estate is to be consulted as to the style and material of the replacements, a more uniform style of bench throughout the parish is to be considered. ALL</p> <p>5716. Some issues are arising with the play equipment at Harley, this is to be added to the next agenda and a long term strategy is to be considered. The Estate is to be asked to consider the use of materials other than timber going forward. JH</p>  |                |          |  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |
| Next Meeting                 | <p>5717. The next meeting is proposed as 14th June 2021 at 6.30pm in the Mechanic's Institute. This will be confirmed nearer the date and is dependent upon the covid 19 guidelines in force at that time.</p>  |                |          |  |        |              |      |      |   |        |  |           |      |   |          |                   |               |      |   |       |                        |       |      |   |        |                         |          |      |   |        |       |                    |      |   |        |                       |     |    |   |        |                           |     |    |   |       |                           |          |    |   |       |                     |         |    |   |       |                       |  |

**The Meeting closed at 8.12pm**