

WENTWORTH PARISH COUNCIL

**Minutes of the annual meeting of the Parish Council
Held at the Mechanic's Institute, Wentworth
on Monday 22nd May 2017 commenced at 6.30PM**

<p>Election of Chairman 4703.</p>	<p>Councillor Hunton was nominated for the post of Chairman</p> <p>Proposed Councillor Bradley Seconded Councillor Dickerson</p> <p>Resolved by unanimous vote Councillor Hunton was appointed Chairman</p>																	
<p>Election of Dep. Chairman 4704.</p>	<p>Councillor Bradley was nominated for the post of Deputy Chairman</p> <p>Proposed Councillor McNamara Seconded Councillor Dickerson</p> <p>Resolved by unanimous vote Councillor Bradley was appointed Deputy Chairman</p>																	
<p>Present 4705.</p>	<table border="0"> <tr> <td>Councillor</td> <td>Mr D. Hunton (Chairman)</td> </tr> <tr> <td>Councillors</td> <td>Mrs C. Shaw, Mrs V. Sykes, Mrs M.R. Dickerson. Ms L. Stevenson</td> </tr> <tr> <td>RMBC</td> <td>Mr B. McNamara, Mr E. Bradley, Mr W. Crawford</td> </tr> <tr> <td>Parishioner</td> <td>Councillor D. Roche (Until 7.34pm)</td> </tr> <tr> <td></td> <td>Mrs J. Hellewell (Until 8.17pm)</td> </tr> </table>	Councillor	Mr D. Hunton (Chairman)	Councillors	Mrs C. Shaw, Mrs V. Sykes, Mrs M.R. Dickerson. Ms L. Stevenson	RMBC	Mr B. McNamara, Mr E. Bradley, Mr W. Crawford	Parishioner	Councillor D. Roche (Until 7.34pm)		Mrs J. Hellewell (Until 8.17pm)							
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<p>Apologies for Absence 4706.</p>	<p>Councillor Mr J. Daley</p>																	
<p>Minutes 4707.</p>	<p>The minutes of the meeting held on 22nd May 2017 are accepted as a true record and are authorised to be signed by the Chairman.</p> <p>Proposed Councillor Shaw Seconded Councillor McNamara</p>																	
<p>4708.</p>	<p>The general areas of responsibility were discussed and allocated as follows</p> <table border="0"> <tr> <td>Property</td> <td>Councillors Stevenson and McNamara</td> </tr> <tr> <td>Finance</td> <td>Councillors Hunton, Crawford & Shaw</td> </tr> <tr> <td>War Memorial</td> <td>Councillor Sykes</td> </tr> <tr> <td>Highways</td> <td>Councillors Dickerson, Sykes, McNamara and Daley</td> </tr> <tr> <td>Grounds Maintenance/usage</td> <td>Councillor Bradley</td> </tr> <tr> <td>Harley play area</td> <td>Councillor Crawford</td> </tr> <tr> <td>Footpaths & Bridleways</td> <td>Councillor Dickerson and Sykes</td> </tr> <tr> <td>Newsletter</td> <td>Councillor McNamara</td> </tr> </table>	Property	Councillors Stevenson and McNamara	Finance	Councillors Hunton, Crawford & Shaw	War Memorial	Councillor Sykes	Highways	Councillors Dickerson, Sykes, McNamara and Daley	Grounds Maintenance/usage	Councillor Bradley	Harley play area	Councillor Crawford	Footpaths & Bridleways	Councillor Dickerson and Sykes	Newsletter	Councillor McNamara	
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<p>Matters Raised By Parishioners 4709.</p> <p>4710.</p> <p>4711.</p> <p>4712.</p>	<p>Mrs Hellewell noted that crime in the parish has seen a substantial increase recently and that the police have not been seen in the area despite the supposed increase in patrols. There have also been complaints of crimes being reported and receiving no response for several days as the police are allegedly still dealing with the New Year crimes. One parishioner has made a formal complaint to the police regarding non response to a reported crime. Members asked that a letter of complaint be sent to the police inspector and commissioner and that the police and RMBC be contacted regarding the installation of number plate recognition technology on major approach roads to the parish.</p> <p>Councillor Roche is to raise the matter at the next police and crime meeting, the parish will be out forward as a crime hotspot, which will hopefully mean more resource being put into the area. He also noted that the crimes in the parish are not being included in a weekly crime report received by the ward councillors.</p> <p>Mrs Hellewell asked if a temporary one way system could be considered for Harley on the day of the gala. It was noted that a licence had to be obtained to do so and that three months notice was required, so it would be too late for this year's event.</p> <p>RMBC have responded to the request to improve the surface of the Harley lay-by, it will not be considered this financial year due to financial constraints, but the request will be kept on file. RMBC will provide the requested litter bin.</p>	<p>JH</p> <p>DR</p>																

4713.	Councillor Roche advised that the Area Assemblies are to be discontinued and meetings will be more focused on specific wards. There is a small amount of funding available for each ward for specific projects and members are asked to put forward suggestions.	ALL
<p>Matters Arising</p> <p>4714.</p> <p>4715.</p> <p>4716.</p> <p>4717.</p> <p>4718.</p> <p>4719.</p> <p>4720.</p> <p>4721.</p>	<p>A request for support has been received from the ice cream van that has stood near the Wentworth park gates for a considerable number of years. It appears that they have been forced to move further along the carriageway and have asked the parish council for support to stay at this location. Members considered the matter, but could not offer support as the new location could affect the confectionary business of the post office, a service which members believe should be protected for the whole community. Furthermore the new site appears to have safety issues if vehicles pull up on the carriageway to buy ice cream, this also seems to be affecting access to the farm.</p> <p>HVP have completed the improvements to drainage on the playing field and are to forward the invoice . The total cost exceeded the quote, but a fourth party has agreed to share the cost, so the parish council commitment remains about the same level.</p> <p>RMBC have responded regarding the request for new street name plates, the one on Coach Road is to be replaced, but RMBC have asked for specific others to be requested rather than the request to replace all that were faded.</p> <p>WRA have complained that they were not advised of the change of date of the May meeting. They have also submitted preliminary findings with regard to moving the defibrillator to the red BT kiosk in Main Street. However, further parish council enquiries suggest the cost and legal necessities will prohibit the move. Members asked if the WRA would consider moving the equipment to the Mechanic's Institute, a much cheaper and simpler option.</p> <p>Councillor Roche left the meeting at 7.34pm</p> <p>Councillor Dickerson raised concerns regarding the blocking off of a footpath, it was noted by members that the gate had been but there with the consent of RMBC to stop off road motorbikes, but that there is a gap further along to allow horses to pass.</p> <p>HVP are to improve disabled access the to Harley sports pavilion and have asked the parish council support the proposals. The parish council agreed and noted that the proposal appears to be fully funded and would not require financial support.</p> <p>A parishioner has expressed interest in joining the parish council and will be advised is a vacancy arises before the next election date.</p> <p>It was noted that the preparations for this year's remembrance service are underway.</p>	<p>JH</p> <p>JH</p>
<p>Finance</p> <p>4722.</p> <p>4723.</p> <p>4724.</p> <p>4725.</p> <p>4726.</p>	<p>The Governance statement has been approved and it was proposed it be accepted</p> <p>Proposed Councillor Shaw Seconded Councillor McNamara</p> <p>Resolved</p> <p>The Accounts statement has been approved and it was proposed it be accepted</p> <p>Proposed Councillor Shaw Seconded Councillor McNamara</p> <p>Resolved</p> <p>The internal audit has been completed an no matters of concern have been raised.</p> <p>The insurance renewal was agreed for a further 1 year term.</p> <p>The donation to the Air Ambulance raised at the last meeting was discussed, a donation of £500 was proposed</p> <p>Proposed Councillor Shaw Seconded Councillor Dickerson</p> <p>Resolved Agreed by unanimous vote a donation of £500 be made to the air ambulance at the Wentworth Village Day event.</p>	

4727.	<p>Authorisation of cheques and Direct Debit payments for May</p> <table border="0"> <tr> <td>Milton Estates</td> <td>1322</td> <td>£</td> <td>225.00</td> <td>Harley playing field rent</td> </tr> <tr> <td>HMRC</td> <td>1323</td> <td>£</td> <td>120.80</td> <td>PAYE April</td> </tr> <tr> <td>Clerk</td> <td>1324</td> <td>£</td> <td>203.20</td> <td>Salary & Expenses April</td> </tr> <tr> <td>C Austin</td> <td>1325</td> <td>£</td> <td>150.00</td> <td>Audit</td> </tr> <tr> <td>Came & Co</td> <td>1326</td> <td>£</td> <td>1,679.99</td> <td>Insurance renewal</td> </tr> <tr> <td>D Hunton</td> <td>1327</td> <td>£</td> <td>550.00</td> <td>Chairman's allowance</td> </tr> </table> <p>Proposed Councillor Sykes Seconded Councillor McNamara</p>	Milton Estates	1322	£	225.00	Harley playing field rent	HMRC	1323	£	120.80	PAYE April	Clerk	1324	£	203.20	Salary & Expenses April	C Austin	1325	£	150.00	Audit	Came & Co	1326	£	1,679.99	Insurance renewal	D Hunton	1327	£	550.00	Chairman's allowance	
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<p>Open Forum</p> <p>4728.</p> <p>4729.</p> <p>4730.</p> <p>4731.</p> <p>4732.</p> <p>4733.</p> <p>4734.</p>	<p>The kerbs and pavements in the area are starting to look overgrown with weeds, RMBC to be requested to spray the area. It was noted that RMBC have sprayed the moss covered pavements in Harley.</p> <p>The bus shelter at the George and Dragon needs new guttering. Matter to be reported to SYPTE</p> <p>The A6135 needs the road markings refreshing and the B6090 at the Harley bends needs white lining and cats eyes.</p> <p>RMBC have not yet submitted a report on the long term viability of the Harley play equipment, matter to be prompted.</p> <p>It was asked if the narrow path between 104 Occupation Road and Harley cricket pitch could be surfaced in some way. Request to be submitted to RMBC</p> <p>Mrs Hellewell left the meeting at 8.17pm</p> <p>The matter of the HVP sub lease was discussed further.</p> <p>The Chairman's allowance was proposed at £550 for the coming year</p> <p>Proposed Councillor Shaw Seconded Councillor Dickerson</p> <p>Resolved Agreed by majority vote the allowance be set at £550 (Abstained WC)</p>	<p>JH</p> <p>JH</p> <p>JH</p> <p>JH</p> <p>JH</p> <p>JH</p>																														
<p>Next Meeting</p> <p>4735.</p>	<p>The next meeting is confirmed as the 19th June 2017 at 6.30pm at the Mechanic's Institute. Agenda to be distributed.</p>																															

The Meeting closed at 8.57pm